

**Title of Manuscript in 16-point Boldface  
Times New Roman**

2 lines

**AUTHOR NAME (S) LISTED HERE IN 12-POINT,  
TIMES NEW ROMAN & BOLDFACE TEXT**

4 lines

**ABSTRACT**

1 line

*All manuscripts must have both English and Malay Language abstracts. The abstracts are to be in fully-justified italicized text. Each abstract is to be typed in 12-point Times New Roman, single-spaced and up to 150 words in length. Type your English abstract here. Leave two blank lines after the abstract, and then begin the next section.*

2 lines

**ABSTRAK**

1 line

*Manuscript written in English must be accompanied with Malay Language abstract and vice versa. For foreign authors, leave this section blank. For manuscript written in Malay Language, rearrange the abstracts so that the Malay Language abstract appears before the English abstract.*

2 lines

**INTRODUCTION**

1 line

Type the introduction of your manuscript in 12-point Times New Roman, single spaced. Do not bold the text and be sure that your text is fully justified. All paragraphs should be indented ½ inch. Please do not place any additional blank lines between paragraphs.

Indent 0.5 inch —————> Tables and figures must be numbered separately. Table and figure captions should be 12-point boldface Times New Roman, aligned center. Initially capitalize only the first word of each figure caption and table title. Bold the header of each column. For table contents, use left alignment for texts and centre alignment for numbers. Set the vertical alignment of each cell to center.

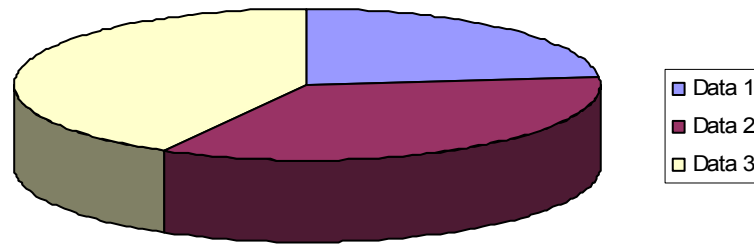
2 lines

**TABLE 1. Title of the first table in boldface type**

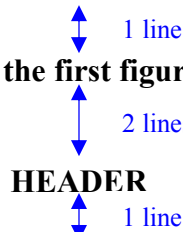
1 line

<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	
		<b>Sub-Column</b>	<b>Sub-Column</b>
Text	Text	Number	Number
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2 lines

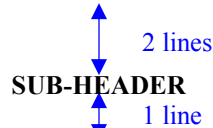


**FIGURE 1. Title of the first figure in boldface type**

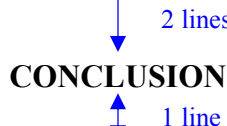


Type your main text in the same format as the introduction. The header title, just like the abstract and introduction title should be in Times New Roman 12-point, boldface type. Make sure that you insert page number at the bottom of each page, aligned right.

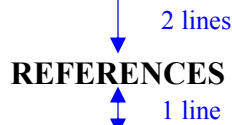
Long lists of notes or bibliographical references are generally not required. The method of citing references in the text is ‘name date’ style, e.g. ‘Mallach (2002) claimed that ...’. When citing from more than one reference, separate the authors’ names by a semicolon, for example ‘... (Mallach 2002; Alahakoo et al. 2002).’



The text in this sub-header section follows the same format as in the introduction section. The sub-header title however, should be in 10-point Times New Roman, boldface type.



Type your conclusion here. The header title should be in Times New Roman 12-point, boldface type. This whole manuscript should not exceed 20 pages (minimum 10 pages).



End references should be listed in alphabetical order. Use 12-point Times New Roman, fully-justified. Indent the subsequent line(s) ½ inch from the left. Please refer to “[References Format](#)” section under **Guide for Writers** for more examples.

Alahakoo, D., Halgamuge, S. K. and Srinivasan, B. 2002. Dynamic self-organizing maps with controlled growth for knowledge discovery. *Journal of IEEE Transactions on Neural Networks* 11(3): 601-604.

Mallach, E. G. 2002. *Decision support and data warehouse system*. Boston: McGrawhill.